

Homework submission

There are 2 parts to using Easy Chair for the homework 1) you need to sign in as a PC member to review other students' submissions and 2) you need to upload your homework. Before you do either of these, you need an Easy Chair account.

Sign up for Easy Chair

You should receive an email saying that you have been added as a program committee member (with a subject that is "Welcome to the MIT 6.867 2012 program committee!"). Follow the instructions in the email to sign up for an Easy Chair account. If you don't receive this email, let us know.

To submit your homework

- Change role to author (click on "MIT 6.867 2012", then "Change Role" then "author")
- Click on "New Submission"
- Enter your information (or click on "add yourself")
- Enter a title (Homework 1 or something similar)
- Upload your homework using the "Upload Paper" box at the bottom
- Click "Submit" (remember to do this or else your homework will not be added!)

To submit your reviews

- Then change role to PC member (click on "MIT 6.867 2012", then "Change Role" then "PC member")
- Click (or hover) on "Reviews" then "My Reviews" (or "Reviews on papers assigned to me" if you clicked on "Reviews")
- For each homework on the list, download it by clicking on "paper"
- Enter a review by clicking on "add new review"
- Choose an evaluation score and write your reasoning in the "Review" box
- "Reviewer's Confidence" can be set to null
- Leave the "Confidential remarks" box blank (the other students reviewing this homework will also see comments written here)
- Click "Submit review"