

## Responsibilities of a discussion leader:

As a discussion leader, you will need to lead the discussion on the paper you're assigned (you do not need to submit a review for the session in which you're leading for any of the papers papers). Leading a discussion consists of the following steps:

1. Providing a short summary of the paper for the class. The goal is NOT to go into details but to allow everyone in the class to "page in" the paper (you can assume they have read it). This should take no more than 15 minutes.
2. Make a list of the key points in each review submitted for the paper, and also the points you'd like to see discussed. Go over them one at a time in class. If multiple people have brought up the same issue, make sure you address these first as they are probably important.
3. Go over the list of things that people found confusing about the paper and attempt to clarify them based on your understanding. It may be acceptable to defer the issue to someone else who has a better understanding of it.
4. Finally talk about the extensions that the class proposed and weigh in on your opinions about these, and discuss them with the class.
5. **Limit the time of discussion to 35 minutes, not including the 15 mins summary.** We will discuss 3-4 papers in every class, so it is very important to stick to the allotted time.

**Note to class:** I expect all of you to (1) turn in your reviews on time, (2) read others' reviews prior to the class (we'll make them available the day before), and (3) Participate actively in the discussion (but not be disruptive). After the end of the discussion, you will assess the two discussion leaders independently.